



# WICKHAM FOREST

Living

[Wickham-forest@googlegroups.com](mailto:Wickham-forest@googlegroups.com)

May 2019

## Wickham Forest Homeowners Association, Inc.

PO Box 410621  
Melbourne, FL 32941-0621  
FAX: (888) 851-4645

### Contact the Board

Nancy Phillips, President

(321) 426-6047

Mary Greenfield, 1st Vice President

(321) 253-0328

Kevin Rozanski, 2nd Vice President

(321) 917-6552

Ed Clark, Treasurer

(321) 292-1946

Janet Smith, Secretary

(561) 703-4618

Pam Clark, Admin Asst.

(321) 432-4031

[WickhamForest.com](http://WickhamForest.com)

William Bumgarner, Webmaster

installtimeincovers.com



## Hurricane Preparedness

We hope you are enjoying our beautiful spring weather and taking time to enjoy our Wickham Forest neighborhood. However, hurricane season is just around the corner. Although August and September are the more active months for hurricanes, there are things you can do to prepare in advance of an approaching storm. Keeping that in mind, please be sure that your home, yard, and family are prepared. Check to see if trees or landscaping need to be trimmed to avoid wind damage. Make a plan for securing outdoor items such as patio furniture and potted plants to reduce the threat of flying debris. Update your family emergency plan including alternate evacuation routes, if needed. Prepare your hurricane supply kit to be sure you have food, bottled water, batteries, flashlights, as well as a first aid kit. Keep up to date on prescription medication renewals. Don't forget food and supplies for your precious pets!

### Disaster Preparedness Tax holiday is from May 31— June 6, 2019. Items included in this tax break include:

AAA-cell, AA-cell, C-cell, D-cell, 6-volt, or 9-volt batteries, excluding automobile and boat batteries, Gas or diesel fuel tanks, Non-electric food storage coolers, Portable generators used to provide light or communications or to preserve food in the event of a power outage, Portable self-powered light sources, Portable self-powered radios, two-way radios, or weather-band radios, Reusable ice such as ice packs, Tarpaulins or other flexible waterproof sheeting.



### VOLUNTEERS NEEDED

WFHOA Board is in need of community members to volunteer to serve on the Welcoming Committee, and for a chair for ARC. Please contact a board member if you are willing to help.



## **April 2019 Board Meeting**

**April 17, 2019**

**Board Members Present:** Nancy Phillips (President), Mary Greenfield (1st VP), Kevin Rozanski (2nd VP), Janet Smith (Secretary) Ed Clark (Treasurer)

**Others Present:** Pam Clark (Admin Asst.), three residents

### **Minutes**

Nancy called the meeting to order at 7:02 PM. A quorum of five board members was present.

Minutes from last month's meeting were approved

Financial report was given by Ed and approved.

Discussion on notice time for board meetings. Plan is to announce meetings on the website as soon as a date is chosen, and Pam will email blast to homeowners. Signage in the first island on Forest Run will continue to be posted the weekend prior to WFHOA board meetings, and it will also be posted in the newsletter each month by email blast to homeowners.

Mary reported that six shrubs have been replaced by Brevard County Utilities at the lift station, however, they are quite small. Thankfully, they will grow! She also reported that she spoke to ProLawn regarding a plan for updating the plants at the entrance to Wickham Forest. She will make a trip to Rockledge Gardens for advice and suggestions of full-sun tolerant plants before we proceed.

Kevin reviewed that the City of Melbourne has an open work order to clean the storm water drains. Nancy will follow up with a call to the City Streets/Stormwater department.

Carol Theiler, chairman of the ARC committee submitted her resignation effective in April. Other current members of the ARC committee were reappointed. Pam Clark has volunteered to step up temporarily to serve as chair until a replacement chairman is found. Meetings will be held at 4245 Wood Haven. Mary volunteered to attend the meetings as board representative. Board members will be writing set procedures for the ARC to maintain consistency. Past ARC documents have been scanned to digital format.

The television station video on street parking is still being researched for availability to place on our website.

A letter to persons purchasing a home in Wickham Forest that backs onto a swale has been drafted to distribute to the new homeowners at closing. It explains the responsibilities for maintenance of the swale.

Nancy and another homeowner will be approaching local businesses to get donations for the welcome committee to distribute to new homeowners. These could include business cards, gift certificates, brochures, discounts, etc. to welcome new neighbors. Anyone with connections to local businesses is invited to collect donations and give them to a board member.

Attempts to obtain help from a local high school art student to repaint the Wickham Forest Sign at the entrance have not been successful. Paint will be matched and purchased, and Kevin has volunteered to complete the painting.

Members of the Appeals Committee were approached and agreed to continue serving. The board voted to reappoint these volunteers for the next year.

Pam provided information on a new message board to be placed on the right side of Forest Run as you exit Wickham Forest. It must be placed 10 feet from the sidewalk per City of Melbourne. Pictures of a possible sign were presented. A decision about the sign will be tabled until next month to allow for negotiation on the price quoted.

It was noted that some residents have large piles of leaves in their yards. These are considered yard waste that must be placed in an appropriate container for pick-up on Fridays. Failure to do so could result in a violation letter.

It was mentioned that some residents continue to drive on the wrong side of the islands on Forest Run when entering Wickham Forest. Police may be notified of these violations and will be asked to observe and write citations.

Meeting adjourned at 8:05 PM.

**The next WFHOA Board Meeting will be held on Wednesday, May 22, 2019 at 7:00 pm. The meeting will be located at 4245 Wood Haven Dr. Homeowners are encouraged to attend.**

### A Note from the 2nd Vice President

We do not single out specific homeowners for violations. Signs were up advising about pressure washing/mildew on houses and roofs. The board does not as a whole feel we should have to tell someone who owns property that they need to take care of basic preventive maintenance, i.e., pressure washing, mildew removal and painting. We as board members wish we never had to send out violation notices (letters) but we, as homeowners, when purchasing in Wickham Forest, knew we were buying in a deed restricted community and as such would be held to a higher standard. I and, if nothing else, we, as homeowners, should be proud of our own homesteads and want to keep them and all property values in Wickham Forest as high as possible! —Kevin

Violation Type	1st	2nd	3rd	Fines	Lien Notice
Boat Parking					
Mildew	1	2			
Fence Repair					
Garbage Cans	2				
Vegetation		4			
Parking	2				
Rental Non-Compliance					
Ladder	1				
Painting					

thank you!

The WF Board wishes to extend our thanks to **Carol Theiler** for her years of service as chairperson on the ARC. She has submitted her resignation which was accepted at the WFHOA Board Meeting in April. Thank you, Carol, for your dedication to upholding the aesthetics of our lovely Wickham Forest subdivision.

**Please follow traffic rules by driving to the right side of the islands on Forest Run when entering the community. A homeowner continues to report numerous 'almost' accidents because some drivers don't heed the traffic rules. Please don't put others or yourself in harm's way. It only increases driving time by a few seconds to slow down and go around on the right side. City of Melbourne police will be notified of continued violators and asked to observe, and write citations as needed. PLEASE HELP TO KEEP ALL RESIDENTS AND VISITORS IN WICKHAM FOREST SAFE!!**

NextDoor Wickham Forest is a quick on-line location to receive up-to-date information about our neighborhood and nearby communities. Membership is by invitation only. Visit [www.WickhamForest.NextDoor.com](http://www.WickhamForest.NextDoor.com) to request membership.



### Upcoming events at Wickham Park

**Thurs. - Sun. May 9 – 12 32<sup>nd</sup> Annual Florida Vietnam and All Veteran's Reunion**

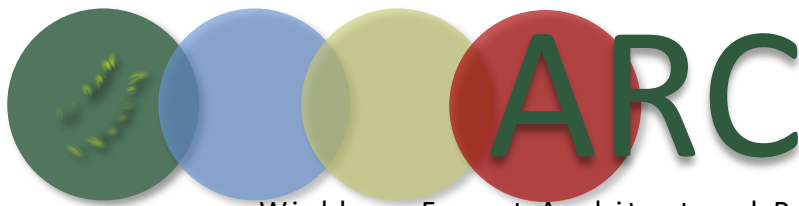
- Vietnam Traveling Memorial Wall on display
- live music, food & drinks, military vendors, military displays
- Public is invited to attend.

**Every Thursday from 3-6 pm - Brevard County Farmers Market**  
Wickham Park Horse Stables

**Friday, May 24 5-9PM - Movie and Dinner in the Park**

Free entertainment —Gourmet food trucks available for purchasing food





Wickham Forest Architectural Review April 9, 2019

Members Present: Carol Theiler, Susie Nichols, Bob Bruno, Linda Beckwith, Georgette McWilliams

## Approved Requests

<b>2250 Bent Pine St:</b> EXTERIOR HOUSE/TRIM PAINT: House/Garage Door – English Muffin Trim – Country Cream	<b>2790 Forest Run Dr.</b> REPAIR STUCCO AND REPAINT EXISTING COLOR REPLACE ROOF WITH ASPHALT ARCHITECTURAL SHINGLES – Resawn Shake
<b>2795 Forest Run Dr:</b> REPLACE GARAGE DOOR WITH HURRICANE DOOR	<b>2443 Wild Wood Dr:</b> Stucco repair front window and front exterior bands Repaint new stucco – White
<b>4490 Sweet Bay Ave:</b> EXTERIOR HOUSE/TRIM PAINT: House – Spice Blush Trim - White	<b>2885 Forest Run Dr:</b> REPAINT FRONT DOOR-Sherwin Williams –Smokey Blue UPDATE LANDSCAPING PER DRAWINGS
<b>4530 Sweet Bay Ave:</b> EXTERIOR HOUSE/TRIM PAINT: House/Garage Door – Richards - Langdon Dove – H0107 Trim/Soffits – Richards – Felicity – 0523	<b>4540 Willow Bend Dr:</b> EXTERIOR HOUSE/TRIM PAINT: House – Richards Dreaming of day – 0470 Trim – Richards Miracle Bay 0471/Coins 0187 Garage Door – Richards Miracle Bay – 0471
<b>4200 Wood Haven Dr:</b> INSTALL PAVERS on walkway and driveway to the street - color - Napoli ADD DRIVEWAY EXTENSION	<b>2295 Bent Pine St:</b> REPLACE ROOF with Asphalt Architectural Shingles – color - Desert Sand
<b>4245 Wood Haven Dr:</b> Replace Side Garage Door with white fiberglass door Replace front fence gate with same wood fence	<b>2505 Forest Run Dr.</b> Replace roof with architectural shingles - Owens Corning—Quarry Gray

Our next meeting will be May 14 at 7:00 P.M., at 4245 Wood Haven Dr.

Most items are easily approved, and most questions easily answered. We are all working to make our Wickham Forest neighborhood the best and loveliest in the area! All projects must be started within six months or a new request will have to be submitted. Also, remember to check the covenants or with the ARC members if you have any questions regarding exterior changes.

**Acting Chairperson: Pam Clark (321) 432-4031**

Susie Nichols • Linda Beckwith • Bob Bruno • Georgette McWilliams • Bernadette Pinto (alt)



# Banking Summary

April 2019

## INCOME

Income Dues	1,793.00
Income Fees	350.00
Late Fees	375.00
Interest Income	0.21
TOTAL INCOME	2,518.21



## EXPENSES

Admin Fee	1,000.00
Electricity	98.26
Garage Sale Sign	127.33
Landscape	700.00
Office Supplies	241.19
Ponds	400.00
Postage	56.30
Software	14.99
TOTAL EXPENSES	2,638.07

## Bank Accounts

BUS SELECT HY SAV  
8,004.08

BUSINESSSELECT CHKG  
40,574.62

TOTAL Bank Accounts  
48,578.70

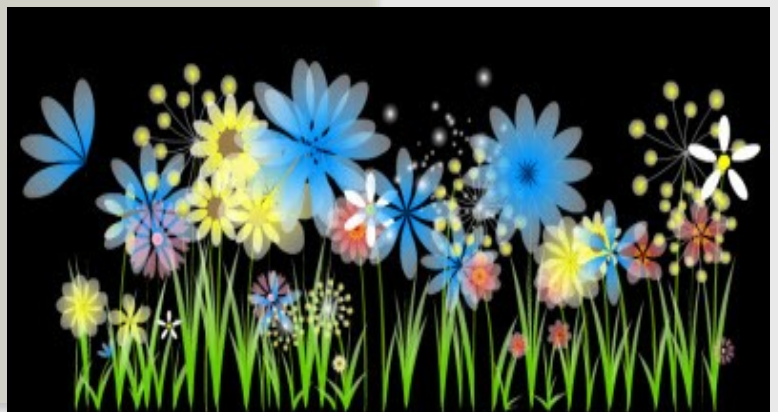
OVERALL TOTAL 48,578.70

## TRANSFERS

TOTAL TRANSFERS 0.00

OVERALL TOTAL -119.86

**NOTE:** Three properties have not paid 2019 dues. Ten day notice to lien has been sent.





## Welcome New Residents!

The board would like to welcome you to the community. If you do not have a copy of our Covenants and Deed Restrictions, or have any questions about them, please contact any board member at [wickham-forest@googlegroups.com](mailto:wickham-forest@googlegroups.com).

A few reminders regarding our Community and Covenants:

1. Garbage is picked up on Tuesdays and Fridays. Recycling is picked up Wednesdays. Trash, garbage or other waste shall not be kept on any Lot except in sanitary containers or garbage compactor units. Garbage containers, if any, shall be kept in a clean and sanitary condition, and shall be so placed or screened as not to be visible from any road or adjacent property within sight distance of the Lot. **Trash, refuse and garbage shall not be placed at curbside earlier than 5:00 p.m. on the evening before scheduled pickup.**
2. Yard trash is picked up on Fridays. Yard trash should not be placed at the curb until the night before pick-up. **Tree branches/shrub clippings, etc. need to be cut down to 4 foot sections and bundled** for easier pick up by waste management. Waste Management will NOT pick up any yard trash in plastic bags.
3. For Bulk Items: Contact Waste Management to schedule a bulk items pick up (including furniture). These items can be placed at the curb on Fridays. The truck that picks up the yard trash will return later in the day to pick up bulk items. For more information contact Waste Management at 321-723-4455.
4. Waste Management trucks are automated, maned by only one employee. Therefore, any trash NOT in the garbage bin WILL NOT be picked up.
5. **If you are planning to paint your home or plan any exterior changes, to include Roofs and Fences, please contact the Architectural Review Committee (ARC) for approval BEFORE starting any new project.** A sample of paint color, shingle type/color, plan layout, etc. must be submitted to the ARC for approval, regardless of the current color.



Important Contacts	
Melbourne Police Dept. (non-emergency)	(321) 608-6731 (MPD1)
Fire Department	(321) 752-4642
Melbourne City Hall	(321) 727-2900
City of Melbourne Water Department	(321) 674-5726
City of Melbourne Water Department (Emergency)	(321) 255-4622
Report a Pothole: City of Melbourne	(321) 953-6231
FPL Power Outages, Meter Checks	(800) 468-8243
Florida City Gas leaks, odors	(888) 352-5325
Waste Management	(321) 723-4455
Bus Transportation	(321) 242-6497